

**BID DOCUMENTS INCLUDING
TERMS AND CONDITIONS OF E-TENDER FOR
SUPPLY INSTALLATION, TESTING,
COMMISSIONING., TRAINING, MAINTENANCE OF
CLOSED CIRCUIT TELEVISION SYSTEMS
(CCTV) FOR SECURITY SURVEILLANCE
SYSTEM AT DEBEN MAHATA GOVT MEDICAL
COLLEGE AND HOSPITAL, PURULIA**

RE-TENDER NOTICE FOR SUPPLY, INSTALLATION, TESTING, COMMISSIONING, TRAINING, MAINTENANCE OF CLOSED CIRCUIT TELEVISION SYSTEMS (CCTV) FOR SECURITY SURVEILLANCE SYSTEM at

**(Through Pre-qualification)
(Submission of Bid through NIC e- tender portal)**

The Medical Superintendent Cum vice Principal, , invites e tender from Manufacturer or their Agent/ reputed organization/firm /experienced Agency having experience in supply , installation, Testing, Commissioning the CCTV Cameras and maintenance **for 1 (one) year** for monitoring Deben Mahata Govt. Medical College and Hospital, Purulia

In the event of e-filling, intending bidder may download the tender documents from the website: **<https://wbtenders.gov.in>** directly with the help of Digital Signature Certificate & to make Payment earnest money through online and hard copy of Technical Documents (Statutory & Non-Statutory) should not be submitted physically .Technical Bid in Technical (Statutory & Non-Statutory) folder and Financial Bid in Financial folder both duly digitally signed are to be submitted concurrently in the website **<https://wbtenders.gov.in>**.

The Technical documents and Financial Bid should be submitted online on or before
The Financial Bid of the prospective Bidder will be considered only if the Technical Documents (Statutory & Non-Statutory) equipment specification and Demonstration of the CCTV of the Bidder found qualified by the Tender Selection Committee of

Earnest money is payable in favour of the Medical Superintendent cum Vice Principal, as on-line deposit through the Government Pooling account of the ICICI Bank. The procedure for online submission of EMD is more clearly described in clause no 7.

MSMEs registered in West Bengal are exempted from submission of EMD as per Finance Department, Go WB Notification 10500-F dated 19/11/2004, but their selection would be subject to the provisions of Notification No. 6142-F(Y) dated 10/10/2017 of the Finance Department, Government of West Bengal.

The decision of the Tender Selection Committee will be the final and absolute in this respect.

Introduction

Before formulating the bid and submitting the same to the purchaser, the bidder should read and examine all the terms, conditions, instructions, checklist etc. contained in the TE documents. Failure to provide and/or comply with the required information, instructions etc. incorporated in these TE documents may result in rejection of its bid.

Sl. No.	Equipment Name	Earnest Money
1.	SUPPLY, INSTALLATION, TESTING & COMMISSIONING OF CCTV CAMERAS WITH ALL ACCESSORIES (24 HRS CCTV SURVEILLANCE SYSTEM)AND MAINTENANCE FOR 1 (ONE) YEAR	Rs. 10,000 /- (Rupees Ten Thousand Only)

Tender Value :- Rs. 5 (Five) lakh including GST, L1 will be selected on the basis of Total Cost (SUPPLY, INSTALLATION, TESTING & COMMISSIONING AND MAINTENANCE FOR 1 (ONE) YEAR.

General Guidance for e-Tendering:-

Instruction /Guidelines for tenders for electronic submission of the tenders online have been annexed for assisting the contractors to participating in e-Tendering.

1. Registration of Bidder:-

Any Bidder willing to take part in the process of e-Tendering will have to enrolled and Register with the Government e-procurement system and they can do so by visiting <https://wbttenders.gov.in> (herein after mentioned as the 'prescribed website' or 'website' or 'e-tender website') and following link on e-tendering site (herein mentioned as 'the Prescribed web portal 'or' web portal' or 'e-tender web portal').

2. Digital Signature Certificate (DSC):-

Each bidder is required to obtain Class — III Digital Signature Certificate (DSC) for submission of tenders from the approved service providers of the National Informatics Centre (NIC) on payment of requisite amount; the details of which are available at the web site as stated above. The DSC is given as a USB e-Token.

3. The bidder can search and download NIT & Bid Document electronically from the above website once he/she/they log(s) on to the website mentioned in clause using the Digital signature Certificate. This is the only mode of collection of Tender/Bid Document.

4. Important information

DATE & TIME SCHEDULE OF IMPORTANT EVENTS

Sl. No.	Particular	Date & Time
1	Date of Publishing N.I.T. & Other Documents	09.12.2024 at 12.00pm
2	Documents download start date (online)	09.12.2024 at 2.00 pm
3	Bid submission start date (online)	11.12.2024 at 10.00 am
4	Pre Bid Meeting (offline)	16.12.2024 at 12.00pm
6	Bid submission Closing date (online)	17.12.2024 at 5.00pm
7	Date of Opening Technical Bids (online)	To be notified later
8	Date of uploading list for Technically Qualified Bidder (online)	To be notified later
9	Date of Opening Financial Bids (online)	To be notified later
10	Date of uploading of list of bidders along with the approved rate	To be notified later

Any subsequent notice regarding this tender shall be uploaded on the website only.

5. In the event of any of the above mentioned dates being declared as a holiday for the tenders will be opened on the next working day at the appointed time.

6. Submission of bids.

Both Technical bid and Financial Bid, duly signed digitally signed, are to be submitted concurrently in the 'prescribed website'. All the documents, to be scanned and uploaded in the web portal must be in English language. The Bids are to be submitted online in the website/web portal in two folders at a time, one each for Technical Bid and for Financial Bid, before the prescribed date & time using the Digital Signature Certificate (DSC) the documents to be uploaded are to be scanned for viruses and are to be duly Digitally Signed. The documents will get encrypted (transformed into non readable formats). The Technical proposal should contain scanned of the following further two covers (folders)

7. Procedure for deposit of EMD/bid security related to e- procurement of the state government departments:

The bidder will have to select the particular tender and arrange payment of the required EMD amounting to Rs 10,000/- (Ten thousand only)

1) Login by bidder:

a) A bidder desirous of taking part in a tender invited by a State Government office/PSU/Autonomous body/Local Body/PRIs,etc shall login to the e-Procurement portal of the Government of West Bengal <http://wbtenders.govin> using his login ID and password.

b) The bidder will select the tender to bid and initiate payment of pre-defined EMD/Tender Fees for that tender by selecting from either of the following payments mode:-

c) Net banking (any of the **banks listed in the ICICI Bank payment gateway**) in case of payment through ICICI Bank payment Gateway;

d) RTGS/NEFT in case of offline payment through bank account in any Bank.

2) PAYMENT PROCEDURE:

a) Payment by net Banking (any listed bank) through ICICI Bank payment Gate way:

i) On selection of net banking as the pay as the payment mode, the bidder will be directed to ICICI Bank payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.

ii) Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.

iii) Bidder will receive a confirmation message regarding success/failure of the transaction.

iv) If the transaction is successful ,the amount paid by the bidder will get credited in the respective Pooling account of the State Government office/PSU/Autonomous body/Local Body/PRIs,etc maintained with the focal point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

v) If the transaction is failure, the bidder will again try for payment by going back to the first step.

b) Payment through RTGS/NEFT:

i) On selection of **RTGS/NEFT** as the payment mode, the e-procurement portal will show a pre- filled challan having the details to process RTGS/NEFT transaction.

ii) The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.

iii) Once payment is made, the bidder will come back to the e-procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.

iv) If verification is successful, the fund will get credited to the respective Pooling account of the State Government office/PSU/Autonomous body/Local Body/PRIs, etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

v) Hereafter, the bidder will go to e-procurement portal for submission of his bid.

vi) But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

3) Refund /Settlement Process:-

i) After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to IICI Bank by the e-procurement portal through web services.

ii) On receipt of the information from the e-procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidder's bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-procurement portal by the tender inviting authority.

iii) Once the financial bid evaluation is electronically processed in the e-procurement portal, EMD of the technically qualified bidders other than that of the L 1 and L 2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-procurement portal by the tender inviting authority. However, the L 2 bidder should not be rejected till the LOI Process is successful.

iv) If the L1 bidder accepts the LOI and the same is processed electronically in the e-procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract(AOC) to the L1 bidder is uploaded to the e-procurement portal by the tender inviting authority.

v) As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e-procurement portal –

a) EMD of the L1 bidder for tender of State Government offices will automatically get transferred from the pooling account to the State Government deposit head "8443-00-103-001-07" through GRIPS along with the bank particulars of the L1 bidder.

b) EMD of the L1 bidder for tenders of the State PSU/Autonomous body/Local Body/PRIs; etc will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder.

in both the above cases, such transfer will take place within T+1 bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.

vi) The Bank will share the details of the GRN No. generated on successful entry in GRIPS with the e-Procurement portal for updation.

vii) Once the EMD of the L1 bidder is transferred in the manner mentioned above, Tender fees if any, deposited by the bidders will be transferred electronically from the pooling account to the Government revenue receipt head "0070-60-800-013-27" through GRIPS for Government tenders and to the respective linked bank accounts for State PSU/Autonomous body/Local Body/PRIs, etc tenders.

viii) All refunds will be made mandatorily to the Bank A/c from which the payments of EMD were initiated.

8. Refund of EMD:

After declaration of Award of Contract (AOC) through the e-procurement portal, the EMD will be automatically refunded to the unsuccessful bidder (s) in the same route to the account from where the transaction was processed within a reasonable time. The EMD will be returned of successful bidder after expiry of contract period on satisfactory completion of the job/contract. No interest is payable on EMD.

9. The Manufacturer or their Agent/ reputed organization/firm /experienced Agency for supply, installation, Testing, Commissioning the CCTV Cameras and maintenance for monitoring of crowded locations vulnerable to crime and terrorist related incidents in Hospital Campus of Medical College & Hospitals, Kolkata-73.must have capability to control his appointed manpower and the M.C.H authority in no circumstances will bear the responsibilities of the manpower to be engaged for this purpose.

10. The bids of the following bidders will not be accepted:

The Bidders who were declared debarred/blacklisted by any Govt. Concern/Govt. Health Institution in the Country as a whole or, for any item / items (quoted in this tender) are not eligible to participate in the current tender as a whole or, for that item or items. This clause will be applied on the basis of the Affidavit in Annexure-III, made by the bidder.

11. Statutory Cover:-

An Earnest Money (EMD) amounting to Rs. 10,000.00 (Rupees Ten thousand) only Payment through BANKING/RTGS/NEFT

Tender items Schedule Properly Filled & uploaded the same Digitally Signed except quoting rate, quoting rate will only Encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in others paper the Bid liable to summarily rejected.

SUBMISSION OF THE TENDERS: The tender is to be submitted in a two Bid System.

Technical Proposal:

(A). Statutory Cover Containing the following documents:

"BID A": (SINGLE FILE MULTIPLE PAGES SCANNED)

A	CHECK LIST in the prescribed format
B	Application in the prescribed format given in Annexure I
C	No Conviction Certificate in the prescribed format given in Annexure II
D	Copy of agreement between the manufacturer and the Distributor in Annexure III
E	Confirmation letter for 'After Sale Service" in Annexure I
F	The Tenderer must have experience in the same capacity/field in Supply, Installation, Testing, Commissioning and Maintenance of Closed Circuit Television Systems (CCTV) in any Govt. sector or private institution. Completion certificate from the concerned department will have to be furnished along with the tender Document. (Form-A)

B) Non-Statutory Cover:

1. Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents' to send the selected documents to Non-Statutory folder.

2.Next Click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents using: (a) multiple scan (b) black and white scan (c) scan resolution should be within 250.

12. Non Statutory Cover will contain following documents:

Sl.	Category	Sub-Category	Sub Category Description
A	Certificates	A1. Certificate	PAN Card of the Bidder/Authorized Signatory (who will upload the BID)
			Professional Tax Registration certificate
			GST Registration certificate
B	Company Details	B1. Company Details	Valid Trade License/Enlistment
			Registration with Registrar of Companies (if applicable)
			Power of Attorney (if applicable)
C	Credential	C1. Credential	Affidavit About No conviction From Notary Public /Judicial Magistrate/Executive Magistrate
			Copy of latest GST returns to be submitted
			Copy of latest paid Challan of Professional Tax to be submitted
			Latest OEMs (Original Equipments Manufacturers) Authorization Certificate
D	Financial Information	D1. Payment Certificate	Income Tax Returns submitted for the Current year (if available otherwise previous year)

13 "BID B": FINANCIAL COVER (BOQ)

The folder as "Financial Bid" shall contain:

Base Rate per accounting unit inclusive of Entry Tax, Customs Duty (if applicable), Transportation Charges, Insurance, Delivery Charges, Excise duty, Incidental Charges, Freight Charges, Cess, Training Charges, Cable laying Charges, installation, Testing, Commissioning & The bidders are not required to submit hard copies of Bid A or My documents. Submission of hard copy of Financial Bid is totally prohibited and only be submitted on- line through NIC portal

14. RATE:

a. The rate should be quoted in Indian Rupees for the tender mentioned items containing BIS/European CE/USFDA.

b. Rates quoted in respect of supply, installation, Testing, Commissioning & maintaining the CCTV cameras and its accessories with Three years (36 months) warranty from the date of satisfactory installation and commissioning of the equipment/machine. The installation will include the mechanical, civil, electrical, furnishing work (if any) required at site. The tenderer should take care that the rates and amounts are written in such a way its misinterpretation is not possible.

c. Spare Parts: -The Bidder will undertake that supplies of necessary maintenance equipment and spare parts will be made available for all items/equipment's and the complete system for at least Three years on a continuing basis.

d. Life Span of the equipment /apparatus must be mentioned.

c. THE BASIC RATE PER ACCOUNTING UNIT should be furnished inclusive of Entry Tax, Customs Duty (if applicable), Transportation Charges, Insurance, Delivery Charges, Excise duty, Incidental Charges, Freight Charges, Cess, Training Charges, Cable laying Charges, installation, Testing Commissioning & maintaining with all accessories which shall be quoted separately in the template for Bill of Quantities (BOQ) including of GST and other applicable taxes.

g. The rate should be quoted in Indian Rupees only as mentioned in the appropriate column of the "BOQ". (Alternative offer will not be accepted).

15. OPENING OF TENDER

a) The Tender selection committee will open the bids after the specified date and time as indicated in the NIT.

b) Authorized representatives of the bidders may attend the tender opening.

c) The **EMD of goods** to be supplied shall be evaluated first. Then the Online Technical bids of EMD- qualified bidders shall be opened and evaluated with reference to parameters prescribed in the TE document. After this, the Online Price Bids of only the technically qualified bidders shall be opened for further evaluation.

d) Opening of Technical Proposals: Technical proposals will be opened by members of the Tender Selection Committee electronically from the website using their Digital Signature Certificate (DSC).

e) **In the** Technical Proposal, the Cover (folder) for Statutory Documents will be opened first and if found in order, the cover (folder) for Non-Statutory Documents will be opened.

f) IF ANY DOCUMENT REQUIRED TO BE SUBMITTED FOR TENDER BY THE BIDDER IN HIS TECHNICAL PROPOSAL IS NOT SUBMITTED OR IS FOUND TO BE DEFICIENT IN ANY MANNER AT ANY STAGE AFTER OPENING OF BID, THE BID MAY BE SUMMARILY REJECTED.

16. Evaluation of the tenders

(a) At the level of technical evaluation of technical bids, the bidders whose were qualified in Statutory Documents & Non-Statutory Documents, shall be bound to arrange for live demonstration on their own cost before the technical experts as and when required at a specified site by the MCH authority, failing which the tender shall be technically disqualified and no representation in this regard shall be entertained. Those Bidders who have qualified in respect of the essential & other requirements in Technical Bid will be identified and their financial bid will be opened. The financial bid of those Tenderer failing to meet the technical & other requirements of participating in the tender, financial bid will not be opened and be rejected. Final selection of the lowest bidders in respect of Financial Bid is subject to further verification.

(b) Acceptance of the lowest tender is not obligatory.

THE DECISION OF TENDER SELECTION COMMITTEE WILL BE FINAL AND BINDING IN THIS MATTER.
Tender selection - **for operative convenience, single bidder will be selected on the basis of Grand total under BOQ subject to fulfillment of other tender terms and condition.**

17. GUARANTEE/WARRANTY:

a. 36 months onsite comprehensive 24x7 OEM warranty including parts, and service except force majeure from the date of satisfactory installation, testing, Commissioning , maintaining and handing over the equipment and of works conducted there with covered under the contract in working order.

During the Guarantee/ Warranty period the replacement of any part(s) of the equipment or rectification of defect of works will be free of cost within 24 hours. If the down time exceeds seven consecutive days at any one time, the guarantee period will be extended beyond aforesaid 36 months by duration equal to the total down time during the period of warranty.

b. If the tenderer is required to replace the rejected equipment and/ or other articles, he will replace them forthwith, but not later than a period of 14 days from the date of rejection. The tenderer shall bear all cost of such replacement, including freight, if any, of such replace or repaired equipment and/ or other articles but without being entailed to any extra payment on that or any other account.

c. Training to be given to MCH, KOL-73 staff for operation & maintenance, troubleshooting, user level training pertaining to system after successful commissioning.

18. Confidentiality:

The vendor shall not disclose to any one, any information marked as confidential and communicated or made available or accessible by the Vendor during execution of the Work.

19. TEST AND INSPECTIONS

Upon completion of the installation work the tenderer/contractor, shall facilitate inspection of the equipment by Medical Superintendent cum Vice Principle Medical College & Hospitals, Kolkata-73, or her authorized representative, to inspect test the equipment and to confirm that they are installed in conformity to the required specifications and are serving the desired purpose. Any defect or failure to serve the desired purpose, discovered during the inspection will be promptly rectified and made good to the satisfaction of the M.S.V.P., or her authorized representative.

20. DELIVERY PERIOD:

i) The delivery and installation of goods and documents shall be completed within 15 days. However consignee officer e.g. M.S.V.P., concerned shall have power to extend the delivery period on the basis of actual requirement or genuine cause intimated to them by the vendor in writing.

ii) In case of supply order being dishonoured by the selected bidder/ vendor, security deposit shall be forfeited and the bidder shall be black listed.

iii) Supply of the materials as per specification as provided in the tender documents and the catalogue. Supply of the materials within the supplied period as specified in the work orders.

21. Before submission of the Tender, Tenderer shall sign each page of all of its relevant papers mentioned in check list with date. The additional alternative and or subtractive clause (if any) shall also to be signed by the tenderer.

22. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and local conditions and other factors bearing on the execution of the work.

23. AGREEMENT:

The successful tenderer shall sign an agreement within 14 days from date of "acceptance of the tender" by the Tender selection committee of in the prescribed form on anon judicial stamp paper.

All legal expenses, incidental thereto shall be borne by the contractor. If the tenderer fails to sign the agreement within the stipulated time. Tender selection committee reserves the right to forfeit the Earnest money deposit submitted by the contractor.

24. VALIDITY:

Offers should be valid for acceptance for a period of 365 days from the date of finalization of tender. The quoted price will remain firm and in case of acceptance of the tender the prices will remain firm till execution of the complete order and will not be subject to the price escalation on any account whatsoever. However, the contract may be extended every 6 (six) months for a period of another one year maximum on mutual consent. Tender selection committee reserves the right to terminate the contract by giving 15 days notice and without assigning any reason thereof.

25. Bidders other than manufacturers i.e. in case of Agents/ Authorized Distributors must have to submit direct authority letter from their manufacturer. If any firm concern has submitted fake authority letter subsequently the total tender paper of the said firm concern will be treated as cancelled.

26. Progress of work:

During the period of contract the contractor shall maintain proportionate progress on the basis of a Programme Chart submitted by the contractor immediately before commencement of work and agreed to by the MCH authority. Contractor should also include planning for procurement of scarce material well in advance and reflect the same in the programme chart so that there is no delay in completion of the project.

27. TOOLS, STORAGE OF MATERIALS, PROTECTIVE WORKS AND SAFETY MEASURES:

The contractor's representative and staff shall be available at the site during the office hours /- during the execution of the works to receive instruction notices or communications from the MCH authority. The contractor shall clear away on completion of the works and make good all work disturbed.

Protective Measures: The contractor from the time of commencing the works must make suitable arrangements for watching and protecting the work and no extra will be paid by MCH authority for such services.

Safety measures: The contractor shall follow all safety measures for protecting the persons employed in the works and also protecting the works executed and the MCH property.

All measuring tapes shall be of steel and suitable scaffolding and ladders that may be required for safely taking measurement and shall be supplied by the contractor.

28. CLEARING SITE AND SETTING OUT WORKS

The site shown on the plan shall be cleared of all obstructions, loose materials and rubbish of all kinds. All holed or hollows whether originally existing or produced by removal of materials shall be carefully filled up with appropriate materials like brick/ mortar and plastered to the level as directed by the MCH authority at his own cost.

The contractor shall set out the works and shall be responsible for the true and perfect setting out of the work and for the correctness of the positions, levels, dimensions and alignment of all parts thereof. If at any time, any error shall appear during the progress of any part of the **work**, the contractor shall at his own expenses rectify such error, if called upon to the satisfaction of the MCH authority. The contractor shall further set out the works to the alternative positions at the site until one is finally approved and the rates quoted in his tender should include for this and no extra on this account will be entertained.

29. CONTRACTOR IMMEDIATELY TO REMOVE ALL OFFENSIVE MATTERS

No materials of offensive in nature shall be brought inside the premises.

30. ACCESS

Any authorized representative of the MCH authority shall at all reasonable times have free access to the works and/or to the workshop, factories or other places where materials are being prepared or manufactured for the work and also to any place where the materials are lying or from where they are being obtained, and the contractor shall give every facility to the MCH authority or their representatives necessary for inspection and examination and test of the materials and workmanship.

31. ASSIGNMENT

The whole of the works included in the contract shall be executed by the contractor and the contractor shall not directly or indirectly transfer, assign or sublet the contract or any part, share or interest therein nor, shall take a new partner, without written consent of the MCH authority and no subletting shall relieve the contractor from the full and entire responsibility of the contract or from active superintendence of the work during their progress.

32. Terms and Mode of Payment

The terms of the payment are as follows:-

- a) Payment shall be made in Indian Rupees subject to recoveries, if any, by way of liquidated damages or any other charges as per terms and conditions of contract.
- b) 100% of the value of the work value will be paid after supply, Installing, Testing and commissioning of the CCTV systems at MCH premises and supported by necessary documents / test certificates etc, delivery receipts and invoices duly certified by the MCH authority.

33. COMPLETION OF WORK

The whole of the **work** will be thoroughly inspected by the contractor and deficiencies and defects set right. On completion of such inspection the contractor shall inform the MCH authority in writing that he has completed the work and it is ready for inspection.

On receipt of such written intimation from the contractor, the MCH authority shall arrange to inspect the work and certify completion **if the** work has been completed satisfactorily. If not, the MCH authority shall inform the Contractor the deficiencies/defects in the work and the contractor shall attend to them properly and again intimate the MCH authority for further inspection.

The work shall not be considered as complete until the MCH authority have certified in writing that it has been completed satisfactorily without **any** apparent defects and the Defects Liability **Period shall** commence from the date of such certificate

No such certificates shall be issued until the contractor clears away and removes from the site all surplus materials, rubbish items, temporary works of every kind and leaves the whole of the site and the works clean and in a workman like condition to the satisfaction of the **MCH** authority.

34. If any question, arises regarding problem of Installing, Testing and commissioning of the CCTV systems quality and duration of the whole of the work, the matter will be referred to the Tender selection committee, M.S.V.P., whose decision will be final and binding upon the contractor.

35. The contractor will furnish the list of employees who will be deputed to this hospital for Supply, Installing, Testing and commissioning of the CCTV systems.

36. WITHDRAWAL / CANCELLATION & PURCHASE POLICY OF TENDERING AUTHORITY:

i) The tendering authority reserves the right to withdraw any item from the tender at any stage. The selection of such item, if already made in favour of any Tenderer, shall be treated as cancelled.

ii) **The** tendering authority reserves the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason. Withdrawal of tender or any revision after submission of tender by the Tenderer will not be allowed.

iii) The tendering authority reserves the right to accept or reject any tender, in part or in full, without assigning any reason.

iv) The tendering authority or the Contracting Officer shall be at liberty to terminate contract issuing

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(fourteen) days notice if the contractor assigns, sublets either in whole or in part of the contract or in the opinion of the tendering authority or the Contracting Officer, any contractor found guilty of misconduct or found any dissatisfactory execution of the contract. The contractor shall not be entitled to claim damage whatsoever due to such termination of the contract.

37. NO- CONVICTION CERTIFICATE:

The Tenderer will also submit an affidavit (Non Judicial Stamp of Rs.50.00 (Rupees Fifty only) in the prescribed Pro-forma attached herewith from Notary/ first class Judicial Magistrate/Executive Magistrate (Annexure II).

38. PENALTY CLAUSES:

The tender selection committee reserves the right to declare a Manufacturer **or their Indian Agent/** reputed organization/firm /experienced Agency blacklisted for three (03) years due to the following reasons:

i) If the approved tenderer withdraws from agreement after achieving the "Lowest Quoted Tenderer"

ii) In consequence of submission of false or fabricated documents by any Manufacturer or their Indian Agent/ reputed organization/firm /experienced Agency for participating in the tender, if proved later on.

Financial Penalties for deficiencies in services/supplies during the period of the tender and its subsequent extensions:

39. Regarding Cost of Supply, Installing, Testing and commissioning for CCTV cameras, Abnormal Low Rate or Abnormal High Rate (in comparison to the market Rate) will not be considered.

40. Power of Attorney:

In the event of the tender being submitted by a firm, it must be signed separately by each member thereof, or **in** the event of absence of any partners, it must be signed on his behalf by a person holding "Power of **Attorney**" authorizing him to do so. Such "Power of Attorney" is to be produced with the Tender and in the case of the firm, carried on by one member of Joint Family, it must be disclosed that the firm is duly registered under the 'Indian Partnership Act'.

41. PENALTY FOR FORMATION OF CARTEL OR FURNISHING OF FRAUDULENT/ MISLEADING DOCUMENTS:

If during the tender process or at any state during the validity of the **tender period**, it is found that a Tenderer(s) **has formed** a cartel in what so ever form or name to fix up the rates or **suppliers** to the detriment of the fairness of the tender process, penal measures shall be initiated. Similar penal measures shall also be initiated against those Tenderer who have submitted false/ misleading/ fraudulent documents or made incorrect declarations. The penal measure will be

- i) Forfeiture of Earnest Money or Security Deposit
- ii) Cancellation from the approved list of suppliers

42. Notification of Award

a) The Tender Selection Committee may be notifying the list of successful bidder(s) online. In addition, each successful bidder shall be notified in writing, by registered/ speed post or by fax/ telex/ cable/ email (to be confirmed by registered / speed post) that its bid have been selected by the Tender Selection Committee.

b) The successful Bidder shall also physically submit original documents (uploaded by him online at the time of bidding) for verification before issue of contract.

43. During the scrutiny, if it comes to the notice to tender inviting authority that the credential or any other paper found incorrect/ fabricated, that bidder would not allowed to participate in the tender and that application will be out rightly rejected without any prejudice.

44. Scope of work

In view of increasing patients/visitors in the Hospital as well the commuters visiting various Departments, Hospital/Residential Campus heightened security threat and crime prevention & detection needs, M.S.V.P., intends to upgrade the security of public places through the CCTV surveillance systems. Various important places in the will be covered by CCTV surveillance system with state of the art facility of monitoring the video relay at the level of Departments. The suggested system should have the following salient features.

a) Day & Night online surveillance of crowded locations/busy public places on a 24X7X365 days basis. Connectivity and monitoring from all the sites of installation should be available at Security Monitoring Control Room.

b) The facility of recording at each of the installation should be for a minimum period of 24x7 days and redundant recording available at camera level, in case of power failure. The recording facility available at the central level in respect of all the location should be for a minimum period of 30 days for a Security Control Room.

c) Storage facility of recording in the form of back-up storage should be available in Security Monitoring room

d) Installation includes not only installation of camera but also installation of monitors, Computer/server, cable, PVC Pipe etc purchased from the vendor and also the installation of viewer software on

e) The wiring, including installation of conduits and cables installation from switch to the camera will be vendor's responsibility.

f) Installation to be done under supervision of MCH authorized personnel.

45. If any of the items is included in CAT List, those items will be procured from CAT List as per their Validity.

46. The Tender Selection Committee reserves to right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

Medical Superintendent cum Vice- Principal
Deben Mahata Government Medical College & Hospital
Purulia

08/12/24
M.S.V.P.
Deben Mahata Government
Medical College & Hospital
PURULIA

Copy forwarded for information & necessary action to:

1. The Sabhadhipati, Purulia Zilla Parishad, Purulia.
2. The Director of Medical Education, Department of Health & Family Welfare, Government of West Bengal, Swasthya Bhawan, Salt Lake City, Kolkata - 91
3. The Principal, DMGMCH, Purulia
4. The District Magistrate, Purulia
5. The Nodal Officer H&FW Dept. & Deputy Secretary, Dept. of H&FW, Government of West Bengal, Swasthya Bhawan, Salt Lake City, Kolkata - 91
6. The Chief Medical Officer of Health, Purulia
7. The Additional Medical Superintendent, DMGMCH, Purulia.
8. The DICO, Purulia with a request to publish the abridge Tender Notice in one each (three languages) daily newspapers.
9. The Officer in Charge - NIC, Purulia with request to upload in NIC web portal.
10. The Accounts Officer, O/o the MSVP, DMGMCH
11. The all concerned members of the Purchase & Tender Committee, DMGMCH, Purulia
12. The IT Cell, Swasthya Bhawan, Kol-91 with request to upload in the official website of the Department (www.wbhealth.gov.in).
13. The DSM & IT Manager, O/o the CMOH, Purulia for uploading in District Health website.
14. DMGMCH Website
15. Notice Board of DMGMCH & DMSH
16. Office copy

Medical Superintendent cum Vice- Principal
Deben Mahata Government Medical College & Hospital
Purulia

06/12/24
Deben Mahata Government
Medical College & Hospital
PURULIA

Annexure 1
APPLICATION FORMAT

(To be furnished in the Company's official letter pad with full address and contact no, E mail address etc)

To
Medical Superintendent Cum Vice Principal,
Deben Mahata Govt. Medical College and Hospital,
Purulia

Sub: NIT for supply , installation, testing, commissioning, training, maintenance of closed circuit television systems (cctv) for security surveillance system for the Medical College & Hospitals

Ref: -

dated

Sir,

Having examined the pre-qualification & other documents published in the N.I.T, I /we hereby submit all the necessary information and relevant documents for evaluation:

1. That the application is made by me / us on behalf ofIn the Capacity duly authorized to submit the offer.
2. We accept the terms and conditions as lay down in the NIT mentioned above and declare that we shall abide by it for throughout the tender period.
3. We are offering rate for the following item /items and assured supply, installation, testing, commissioning, training, maintenance of closed circuit television systems (CCTV).
4.
 - a. We propose that the order and bill should be raised in our name. We have appointed M/S..... Having its office at Mobile No E mail address(Address, contact no and e mail address)
 - OR
 - b. We propose that order and bill should be raised in favour of our authorized distributor. For that purpose, we have appointed M/S.....having its office atMobile noE mail address (Address with contact no and e mail address) as authorized Distributor who will receive order and payment in his name on our behalf).
5. We are the existing vendors in the MCH / we are not the existing vendor in the MCH (strike out whichever is not applicable).
6. In the event of being selected, I will make the, supply, installation, testing, commissioning, training, maintenance of closed circuit television systems (CCTV) within the stipulated period.
7. We understand that:
 - (a) Tender Selection Committee can amend the scope & value of the contract bid under this project.
 - (b) Tender Selection Committee reserves the right to reject any application without assigning any reason.

8. Equipments which are quoted by the respective firm concerned/manufacturers:-

Sl. No.	Equipment name	Description of equipment

Signature of applicant

Contact no:

Date: -

ANNEXURE II

Draft Affidavit Proforma

I, Sri/Smt. The Managing Director /Proprietor (etc.) of the Firm
..... (Name of the firm) at (address)
P.O., P.S., Dist do hereby solemnly affirm and
declare as follows:

1. That I have not ever been convicted of any offence making myself liable to be disqualified to supply, installation, Testing, commissioning the CCTV cameras and its accessories, maintenance of to any Govt. or Govt. undertaking Organization /Institution in the State of West Bengal or other State or States.
2. That no case is pending against me or against my firm in any criminal court of law to supply, installation, Testing, commissioning the CCTV cameras and its accessories, maintenance of to the Govt. or Govt. undertaking Organization / Institution in the State of West Bengal or other State or States (If any case is pending, state the details).
3. That, I also declare that if any information subsequently found incorrect or false will it automatically render the tender submitted by me cancelled and make me liable for penal/legal action as per law of the country.
4. That I do further affirm that the statements made by me in this tender are true to the best of my knowledge and belief and all the documents attached are genuine & correct.

Deponent (s)

Annexure III

Copy of agreement signed between the Manufacturer and the Distributor.

ANNEXURE IV

Confirmation Letter for "After Sales Service" during the entire period of equipment Lifespan from the date of installation and fully equipped Service Centre should be mentioned..

FORM 'A'

(PERFORMANCE STATEMENT 2 Years)
(Submit with documentary evidence)

Tender Reference No :- _____
Date of opening :- _____
Time :- _____
Name of the Bidder :- _____
Address of the Bidder :- _____

Order placed by (full address of Purchaser)	Order No. and date	Ordered for	Period of Contract	Value of order (Rs.)	Was the Contract performed Satisfactorily evidence) **
1	2	3	4	5	6

****The documentary evidence will be a certificate or bill paid by the purchaser/consignee/end user with cross-reference of order no. and date**

Dated:

Signature and seal of the Bidder

Format for check list in respect of
"E- Tender for supply, installation, testing, commissioning, training, maintenance of
closed circuit television systems (CCTV) for security surveillance system"

NIT No.

Date

Name of the Tenderer:.....

Full Address of the Tenderer:

E-Mail: -

Contact person relating to vendor & Mob. No. :-

Tendering as: Manufacturer / Firm /Experienced Agency (Strike out which is not applicable)

Average Annual Turn Over: Rs.

Sl. No.	Items	✓ Pl mark		Page No.	Remarks (for others use only)
		Yes	No		
1	Application submitted in Annexure I	Yes	No		
2	Affidavit o non conviction affirmed before a First Class Judicial Magistrate/ Executive Magistrate or Notary Public (Annexure II)	Yes	No		
3	Copy of agreement between the manufacturer and the Distributor in Annexure III	Yes	No		
4	Confirmation letter for 'After Sale Service' in Annexure IV	Yes	No		
5	Professional Tax Registration certificate	Yes	No		
6	Copy of latest paid challan of Professional Tax to be submitted	Yes	No		
7	Uploading EMD of Rs. 10,000 (Ten thousand only)	Yes	No		
8	Copy of PAN card of the authorised signatory	Yes	No		
09	Income Tax Returns submitted for the Current year	Yes	No		
10	Trade Licence/Enlistment Certificate	Yes	No		
11	GST Registration certificate	Yes	No		
12	Copy of latest GST returns to be submitted	Yes	No		
13	Power of Attorney	Yes	No		
14	Registration with Registrar of Companies	Yes	No		
15	Performance Statement (Form-A)	Yes	No		
16	Latest OEMs (Original Equipments manufacturers) Authorization Certificate	Yes	No		

Annexure – A

Sl. No.	Item Description	Item Code / Make	Quantity
	SUPPLY, INSTALATION, TESTING & COMMISSIONING OF CCTV CAMERAS FOR VARIOUS AREAS OF THE COLLEGE & HOSPITAL OF DMGMCH, PURULIA		
1	<p>8 Megapixels 4K resolution IP Bullet network with clear night vision 30 meter distance.</p> <p>Material: Metal,Protection Level:IP66, with lightning protection,Surge protection,Voltage Transient protection.</p> <p>SITC charges with 1(One) years onsite comprehensive OEM warranty with parts with parts and service.</p> <p>Specification:</p> <p>Equivalent to Hikvision. CP Plus. Pelco</p> <p>1/2.8" 8MP PS CMOS Image Sensor (7.112cm)</p> <p>Outputs max. 8MP (3840 × 2160)@20fps (AI function enabled by default) and Supports 8MP (3840 × 2160)@25/30fps (when AI function disabled)</p> <p>Instastream/ Smart H.264+ triple-stream encoding</p> <p>Support Starlight Technology</p> <p>WDR(120dB), Day/Night (ICR), 3D-DNR, ROI, AWB, AGC, BLC, HLC</p> <p>2.7mm- 13.5mm Motorized Lens</p> <p>IR Range of 60 Mtrs.</p> <p>Micro SD Card, IP67, SMD Plus, PoE</p> <p>Mobile Software: iCMOB, gCMOB</p> <p>CMS Software: KVMS Pro</p>	Item1	1

2	<p>4 MP 4K resolution Bullet network Camera,30 meter distance.</p> <p>Material: Metal,Protection Level:IP66, with lightning protection,Surge protection,Voltage Transient protection.</p> <p>SITC charges with 2(Two) years onsite comprehensive OEM warranty with parts with parts and service.</p> <p>Specification:</p> <p>Equivalent to Hikvision. CP Plus. Pelco</p> <p>1/3" 4MP PS CMOS Image Sensor (0.84667cm)</p> <p>Max. 4MP (2560 × 1440)@30fps</p> <p>Instastream, H.265 and Smart H.264+ dual-stream encoding</p> <p>DWDR, Day/Night (ICR), 3D-DNR, ROI, AWB, AGC, BLC, HLC</p> <p>3.6mm fixed lens</p> <p>IR Range of 30 Mtrs, IP67, PoE</p> <p>Mobile Software: iCMOB, gCMOB</p> <p>CMS Software: KVMS Pro</p>	Item2	1
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3	<p>4 Megapixels 4K resolution IP Dome network camera,30 meter distance. Material: Metal,Protection Level:IP66, with lightning protection,Surge protection,Voltage Transient protection. SITC charges with 1(One) years onsite comprehensive OEM warranty with parts and service.</p> <p>Specification: Equivalent to Hikvision. CP Plus. Pelco</p> <p>1/3" 4MP PS CMOS Image Sensor (0.84667cm) Max. 4MP(2560 × 1440)@30fps Instastream, H.265 and Smart H.264+ dual-stream encoding DWDR, Day/Night (ICR), 3D-DNR, ROI, AWB, AGC, BLC, HLC 3.6mm fixed lens IR Range of 30 Mtrs, IP67, PoE Mobile Software: iCMOB, gCMOB CMS Software: KVMS Pro</p>	Item3	1
4	<p>8 Megapixels 4K resolution IP Dome network Camera,30 meter distance. Material: Metal,Protection Level:IP66, with lightning protection,Surge protection,Voltage Transient protection. SITC charges with 1(One) years onsite comprehensive OEM warranty with parts and service.</p> <p>Specification: 1/2.7" 8MP PS CMOS Image Sensor (0.9407 centimetres) Max. Output 8MP (3840 × 2160)@20 fps, and supports 4MP (2688 × 1520)@25/30 fps Instastream, H.265, H.264, H.264, Dual stream encoding WDR(120dB), Day/Night(ICR), 3D DNR, ROI, AWB, AGC, BLC, HLC, Digital watermarking 2.7mm-13.5mm Motorized Lens Support Starlight Technology IR Range of 40 Mtr., Built in Mic, IP67, IK10, Micro SD Card, SMD Plus Mobile Software: iCMOB, gCMOB. CMS Software: KVMS Pro Lite</p>	Item4	1

4	SITC of 4k suported NVR 32 CH NVR 4 SATA	Item5	1
5	8TB hard disk drive for surveillance	Item6	1
6	32" LED TV With Wall Mounting Bracket	Item7	1
7	9U Rack With PDU & Accessories	Item8	1
8	Fiber Optic cable if requirement	Item 9	1 mtr
9	CAT 6 Cable if requirement	Item 10	1 mtr
Total in Figures			
Quoted Rate in Figures			
Quoted Rate in Words		INR Zero Only	

This list& quantity is only for reference only. The list can be modified after Pre-bid Meeting / Site Inspection