



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE MEDICAL SUPERINTENDENT CUM VICE PRINCIPAL  
DEBEN MAHATA GOVERNMENT MEDICAL COLLEGE & HOSPITAL  
Main Road, P.O & P.S.-: Purulia , PIN: 723 101  
pgmchmsvp@gmail.com

Memo No. 1757

Date: 12.12.2020

### Notice : Inviting Retender

Sealed tenders are hereby invited from the owner of the vehicles who deals in or adept in providing hiring service of the vehicle to any office or any private party or from bonafide outsiders under the following terms & conditions:

Sl. No.	Specification of the Vehicles required	Quantity	Rate offered as per Notification No 3564-WT/3M-81/98 dated 24.11.2008 of the Transport Department, Govt. of West Bengal	Rate to be quoted by the tenderer
1	<p>B.S.- VI / IV Purchased on or after 01.04.2019 with diesel engine.</p> <p>(i) Engine Capacity more than 2000 CC (With AC)</p> <p>(ii) Engine Capacity less than or equal to 2000 CC (With AC)</p> <p>Any vehicle having above specification manufactured within or outside India. (No revision in respect of specification ,size, engine, capacity and quality of the body shall be allowed after the manufacture except those are incidental in nature) Preferably New Model Bolero/Scorpio .</p>	01 (One)	<p>(i) Per day 590/- (Rupees Five Hundred Ninety) Only</p> <p>(ii) Per day 525/- (Rupees Five Hundred Twenty Five ) Only</p> <p>Consumption of fuel 01 Litre Diesel per 10 kms</p> <p>Daily rate is for 10 hours a day and additional charge @Rs.20.00 per hour beyond 10 hours. Mobil Oil @5 litres per 2500 K.M. run.</p>	<p>Rate to be quoted in the shape of "above/at per/less in % age of the rate offered in column no. 4 of this table. No prayer for revision in respect of consumption of fuel shall be entertained.</p>

#### Terms & Conditions:

1. Rate shall be inclusive of all i.e. insurance claim, tax levied on the vehicle, charges for pollution certificate, charges for rendering certificate of fitness etc.



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2. The vehicle must possess commercial license.
3. Last date of submission of tender with superscription "**Tender for hiring car service for the office of the M.S.V.P., Deben Mahata Government Medical College & Hospital, Purulia**" in the proforma as annexed with this notice with all other self attested documents within 03.00 pm on **22.12.2020** in the **office of the Medical Superintendent cum Vice Principal, Deben Mahata Government Medical College & Hospital, Purulia** and the same shall be finalized at 03.30 pm at the **same VENUE on the same day.**  
Rate must be quoted in both words and figures. In case of discrepancy between figure and word amount, the word amount will be taken into consideration. The Purchase and Tender Committee ,PGMC&H Purulia does not bind itself to accept the lowest or any other tender and reserves the right to accept or reject any tender without assigning any reason thereof.
4. The photocopy of valid (i) Certificate of Registration of the Vehicle, (ii) Certificate of fitness, (iii) Pollution Certificate, (iv) Tax Token, (v) Insurance Certificate shall be required to be submitted .
5. **If the willing candidate intends to provide new vehicle if he is selected for the hiring , he shall submit an affidavit in Ten Rupee Non Judicial Stamp Paper along with tender paper to the effect that he shall provide the vehicle to the office along with the papers mentioned in Sl. No. 4 above within 15 days of work cum supply order issued.**
6. In case of Syndicate of transporters, the photocopy of valid Memorandum of Association shall be required to be submitted along with the tender paper.
7. In case of Co-operative of transporters , the photocopy of valid (i) Memorandum of Association, (ii) Society Registration Certificate , (iii) Latest Audit Report conducted by the Statutory Authority shall be required to be submitted along with the tender paper.
8. The Vehicle Shall be registered in any district of West Bengal.
9. The offer in respect of the vehicle registered outside this State shall summarily be rejected.
10. Income Tax and other incidental charges shall be levied from the bill as per I.T. Act, 1961 and other relevant Acts & Rules .The rates and procedures shall be revised as the parent Acts, Rules, Orders about to be revised from time to time.
11. In case of lessee of a vehicle ,the photocopy of valid paper deed with the owner of the vehicle shall be required to be submitted along with the tender paper.
12. No repair charge either in petty or heavy nature, no charges due to the breakage of vehicle during (i) accident (ii) normal circumstances and (iii) 'Bandh' or 'Hartal' shall be given.
13. No demurrage charge/repair charge shall be given to the vehicle owner due to the damage inflicted to the vehicle due to explosion/fire/natural calamities.
14. No washing charge of vehicle , no charges for removal of dent shall be paid to the vehicle owner.



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15. During any accident any compensation to the public in shape of causing injury to (i) any public, (ii) any cattle, (iii) any permanent/temporary structure shall be borne by the vehicle owner himself.
16. The driver shall be provided by the vehicle owner with the following items : (i) Valid Driving License (preferably commercial) issued by the RTO to drive that particular class of vehicle., for a substantial period (ii) proper identity card issued by the vehicle owner, (iii) No objection certificate to drive that vehicle, (iv) Proper dress (v) Running mobile number.
17. No remuneration and food shall be provided to the driver by the office.
18. The contractor shall provide seat cover, towel, and car freshner along with the vehicle.
19. The driver so appointed shall maintain a Log Book provided by the vehicle owner and duly authenticated by the office.
20. The contractor shall submit the monthly bill in duplicate along with the Log book to the office.
21. Before opening of new Log Book , the old one shall be deposited to the office and the new one shall be authenticated by the office.
22. Lubricant / Brake Oil / Gear Oil shall be admissible as per relevant Govt. Order issued by the transport Department, Govt. of West Bengal.
23. The excess/less consumption of fuel shall transform into monetary terms and shall be added / subtracted from the final monthly bill as the case may be and no tax shall be levied upon this.
24. The contractor shall change the driver within three days after the complaint from the undersigned in respect of (i) misbehavior (ii) theft of article / money, (iii) intoxication during discharge of duty.
25. No over time allowance shall be paid to the driver by the office.
26. The contract shall valid till the rate & conditions are revised by the Govt. of West Bengal by Notification / some explicit order .but the contractor may quit from the obligations of contract after the elapse of one year from the date of agreement after giving one month's notice to the office showing proper reason and the office may accept it if the reasons appears to be valid in nature. The office may terminate the contract at any point of time after three month from the date of agreement without assigning any reason thereof.
27. The fuel shall be issued to the vehicle by the office on day to day basis. The consumption of fuel shall be in accordance with the government orders in the respect. Any excess consumption shall ordinarily be borne by the contractor and shall be added to the monthly bill.
28. The driver should maintain the Log Book and shall place it before the officer concerned after the completion of journey mentioning brief history of tour for signature of officer concerned.



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29. No food and excess payment shall be made available to the driver by the office in case of night halt except in certain cases of Election work and Relief operation.
30. Change of driver or vehicle of similar nature shall be intimated to the office at least two days before.
31. During the contract period , if the vehicle in question is not fit for use , the vehicle owner is liable to replace and provide a vehicle with driver of similar nature to the office immediately with intimation to /by the office failing which the contract shall be terminated automatically.
32. No escalation of rate shall be provided within the contract period .
33. Maximum 10 km between the garage of the vehicle and the place of reporting will be allowed.
34. The death of the contractor / mental retarded condition / insolvency of the contractor / dissolution of the office or any unnatural circumstances that binds termination of contract , shall cause termination of contract of contract from any or both ends automatically.
35. The driver so appointed by the vehicle owner should not possess any criminal record.
36. All interested parties who wish to participate shall be required to deposit The photocopy of the (i) PAN card , (ii) Income Tax Return for the last financial year (iii) Earnest Money of Rs.10,000/- (Rupees Ten Thousand) only as Earnest Money Deposit (EMD) in the shape of **Demand Draft payable in favour of "PURULIA GOVERNMENT MEDICAL COLLEGE & HOSPITAL PURULIA ROGI KALYAN SAMITI"** (A/C. NO: 0198012640653) issued from any nationalized bank / scheduled bank in India recognized by RBI and payable in Purulia along with the bid to the undersigned within the date specified.
37. The Contractor so determined by the office shall enter into a contract by executing terms of the contract in a Ten rupee Non Judicial Stamp Paper with the Office . The contractor shall purchase the NJ stamp paper in the name of the Deben Mahata Government Medical College & Hospital , Purulia.
38. The authority shall not bind himself to accept the lowest rate.
39. The authority reserved the right to accept / reject any or all tender without assigning any reason thereof.
40. As no prayer in respect of revision of consumption of fuel shall be entertained, therefore the rate quoted by the contractor shall only be kept into consideration.
41. The owner will be liable to deploy car as and when necessary. Punctuality will have to be ensured.

  
Medical Superintendent cum Vice Principal  
Deben Mahata Government Medical College & Hospital  
Purulia

M.S.V.P.  
Purulia Government Medical College & Hospital  
Purulia



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Memo No.

Date: .12.2020

Copy forwarded for information & necessary action to :

1. **Sri Shantiram Mahato, Honorable MIC**, Paschimanchal Unnayan Parishad and Chairperson, R.K.S of P.G.M.C & .H., Purulia.
2. **The Sabhadhipati**, Purulia Zilla Parishad, Purulia.
3. **The Director of Medical Education** & ex-officio Secretary, Department of H & FW. Swasthya,, Salt Lake City, Kol-91
4. **The Principal**, P.G.M.C.&.H, Purulia
5. **The District Magistrate**, Purulia.
6. **The CMOH**, Purulia
7. **The District Information & Cultural Officer**, Purulia with request for publishing in one each (two languages) daily news papers.
8. **Officer in charge – NIC** , Purulia with request to upload in NIC web portal.
9. **The Deputy Superintendent** ,P.G.M.C.H, Purulia.
10. **The Accounts Officer**, P.G.M.C.H Purulia.
11. **The all concerned members of the Purchase & Tender Committee**, P.G.M.C.& H , Purulia.
12. **IT Cell ,Dept .of Health & Family Welfare**, Swasthya Bhaban, Kol- 91 with request to upload in the official website of the department ([www.wbhealth.gov.in](http://www.wbhealth.gov.in))
13. **The DSM & IT Manager**, Purulia District for uploading in district health website.
14. P.G.M.C.&H Website.
15. Notice Board of this hospital / Guard File..

Medical Superintendent cum Vice Principal,  
Deben Mahata Government Medical College & Hospital  
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## Technical Bid:-

1.Name of the work	
2.Tender Notice No.	
3.Due date of submission of the tender	
4.Name of the bidder	
5.Full address	
	E-mail
	Telephone No/ Mobile No
	Fax

6. Local Address , if any	
7. Legal entry of the bidder whether Firm/ Society/ Company/ Order entry	
a) Registration No b) Authority with whom registered	
8. Name & address of the banker of the bidder	
9. a) PAN No./TAN NO. c) GST IN if any:	
10. Working experience providing vehicle on hiring to Govt/ PSU/ Reputed Pvt. Organization (Pls give credentials), if any	
12. Details of vehicles proposed for hiring  a) Type of Vehicle b) Make & Year c) Proof of Ownership d) Bharat -IV/ VI confirmed/not e) Road Permit No. & Issued by: f) Tax Clearance g) Pollution Control Board Certificate h) Commercial License Number (if any)	

Certificate that the above information is correct and true to the best of my knowledge and belief . In case of information found incorrect later on , I'll be responsible and be liable to be rejected forthwith.

Date:

**Full Signature of the bidder**  
(Owner of Vehicle No.- WB )