



GOVERNMENT OF WEST BENGAL
OFFICE OF THE PRINCIPAL
PURULIA GOVERNMENT MEDICAL COLLEGE & HOSPITAL
Vill.: Hatuara, P.O.: Vivekananda Nagar, P.S.: Purulia Muffasil, PIN: 723 147
pgmch.edu.in; prinpuruliagmch@gmail.com

Memo No. **724** /PRL/PGMCH /Estb/2019

Dated: November **14**, 2019

NOTICE INVITING TENDER

Sealed Tenders are hereby invited from the reputed firms having capacity for supplying of **Stationery & Miscellaneous Articles** for **one year from the date of acceptance**. It may be extended for further period by the undersigned.

The list and Specification of the articles is enclosed herewith.

The rate should be quoted of each item not exceeding rate of M.R.P. as per enclosed list below. Tenderer should quote the specification, size and make brand of each article along with trademarks and mentioning the rates inclusive of all taxes in figure and words.

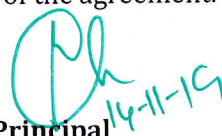
The tenderer will be required to deposit a demand draft of Rs. 5,000/- (Rupees Five Thousand) only in favour of "Principal, Purulia Government Medical College & Hospital, Hatuara, Purulia" as earnest money. Any tender without demand draft as above will be treated as invalid. The tender should be accompanied with copy of up to date Income Tax return, PAN, Trade License, G.S.T. Registration Certificate/Up to date GST return.

The tender in sealed cover superscripted "TENDER FOR STATIONERY & MISCELLANEOUS ARTICLES" is to be addressed to the Principal, PGMCH, Purulia. Tender paper is to be dropped in the Tender Box which will be available in the office of the undersigned up to **12.12.2019** till 2 pm and will be opened on the same day at 4 pm in presence of the tenderers. The Tenderer is requested to submit the sample as per list at the time of opening. Without proper samples the tender will be cancelled.

The undersigned reserves the right of rejecting or accepting any tender as a whole or part thereof without assigning any reason whatsoever.

Successful tenderer (s) will have to execute an agreement on a non-judicial stamp papers of Rs. 10/- (Rupees Ten) only as undertaking to supply the articles as per accepted rates throughout the period mentioned above. The successful tenderer has to also submit Rs. 20,000/- (Twenty thousand) in B.D. as security deposit with the undersigned.

The tender will remain valid for one year from the date of execution of the agreement. It may be extended for further period.


Principal
Purulia Government Medical College & Hospital
Purulia

14-11-19
PRINCIPAL
PURULIA GOVERNMENT MEDICAL COLLEGE & HOSPITAL
HATUARA, PURULIA, WEST BENGAL

Encl: Stationery Articles & Miscellaneous list

Memo No: PRL/PGMCH/Estb/2019

Dated: November 14, 2019

Copy forwarded for information with request for wide circulation through their office notice board:

1. Sri Shantiram Mahato, Hon'ble MIC & Chairman, RKS
2. The Sabhadhipati, Purulia Zila Parishad
3. The Director of Medical Education, Department of Health & Family Welfare, Government of West Bengal, Swasthya Bhawan, Salt Lake City, Kolkata - 91
4. The District Magistrate, Purulia
5. The MSVP, PGMC&H, Purulia
6. The Chief Medical Officer of Health, Purulia
7. DICO, Purulia with a request to publish this in three newspapers
8. The IT Cell, Swasthya Bhawan, Kol - 91 for uploading this tender notice in the official website of Dept. of Health & Family Welfare
9. District Information Officer, NIC, Purulia with request to publish the e-NIT through official website of Purulia District
10. The Accounts Officer, PGMCH
11. Notice Board of PGMCH & DMSH
12. Office copy

**Principal
Purulia Government Medical College & Hospital
Purulia**

List of Stationery Articles & Miscellaneous for Purulia Government Medical College & Hospital for the year of 2019-20

SL No.	Name of Articles with Specification	Unit	Rate	Remarks
1	Executive Stamp Pad Griplex - Big Size	Per pc		
2	Executive Stamp Pad Griplex - Small Size	Per pc		
3	Rubber Stamp - as per requirement	Per pc		
4	Rubber Stamp Ink	Per pc		
5	Stamp Pad Ink (Euro) - Best Quality	Per bottle		
6	Lock & Key (Godrej) - Size 1-1/2 inch	Per pc		
7	Lock & Key (Godrej) - Size 2 inch	Per pc		
8	Lock & Key (Godrej) - 6 Lever	Per pc		
9	Lock & Key (Godrej) - 7 Lever	Per pc		
10	Lock & Key (Godrej) - 8 Lever	Per pc		
11	Alpin Box - Best quality	Per Box		
12	Stapler (Kangaro) - Big Size	Per pc		
13	Stapler (Kangaro) - Medium Size	Per pc		
14	Stapler (Kangaro) - Small Size	Per pc		
15	Stapler Pin (Kangaro) - Big Size	Per box		
16	Stapler Pin(Kangaro) - Medium Size	Per box		
17	Stapler Pin (Kangaro) - Small Size	Per box		
18	Big envelope(Cloth Coated) - 18' x 12'	per pc		
19	Big envelope(Cloth Coated) - 16' x 12'	per pc		
20	Envelope (Cloth Coated) - 6' x 12'	per pc		
21	Envelope - 6' x 12'	per pc		
22	Envelope - 10' x 4.5'	per pc		
23	Letter Size Envelope (Brown) - 80 GSM Paper Brown 9' x 4'	Pack of 250 envelope		
24	Letter Size Envelope (White) - 80 GSM Paper White 9' x 4'	Pack of 250 envelope		
25	Medicine Envelope Small - Pkt of 100 pc	Per pkt		
26	Carbon pencil (Kerox) - Big Size	Per pkt		
27	Carbon pencil (Kerox) - Small Size	Per pkt		
28	Pencil - Rorito	Per pkt		
29	Pencil - Faber Castel	Per pkt		
30	Ball Pen - Klassy (Blue)	Per pkt		
31	Ball Pen - Klassy (Black)	Per pkt		
32	Ball Pen - Klassy (Red)	Per pkt		
33	Ball Pen - Klassy (Green)	Per pkt		
34	Ball Pen Refill - Blue (Good Quality)	Per pkt		
35	Ball Pen Refill - Black (Good Quality)	Per pkt		

36	Ball Pen Refill - Red (Good Quality)	Per pkt		
37	Ball Pen Refill - Green (Good Quality)	Per pkt		
38	Ball pen (Both Side) - Blue & Red (Good Quality)	Per pkt		
39	Executive Gel Pen - Linc (Blue)	Per pkt		
40	Executive Gel Pen - Linc (Black)	Per pkt		
41	Executive Gel Pen - Linc (Red)	Per pkt		
42	Executive Gel Pen - Linc (Green)	Per pkt		
43	Executive Gel Pen Refill - Blue (Best Quality)	Per pkt		
44	Executive Gel Pen Refill - Black (Best Quality)	Per pkt		
45	Executive Gel Pen Refill - Red (Best Quality)	Per pkt		
46	Executive Gel Pen Refill - Green (Best Quality)	Per pkt		
47	Highlighter Pen - Luxor (Yellow)	Per pc		
48	Highlighter Pen - Luxor (Green)	Per pc		
49	Marker Pen - Luxor (Blue)	Per pc		
50	Marker Pen - Luxor (Black)	Per pc		
51	Marker Pen - Luxor (Red)	Per pc		
52	Permanent Marker Pen - Flair (Blue)	Per pc		
53	Permanent Marker Pen - Flair (Black)	Per pc		
54	Permanent Marker Pen - Flair (Red)	Per pc		
55	CD Permanent Marker - Blue (Best Quality)	Per pc		
56	CD Permanent Marker - Black (Best Quality)	Per pc		
57	CD Permanent Marker - Red (Best Quality)	Per pc		
58	CD Permanent Marker(Both Side) - Blue (Best Quality)	Per pc		
59	CD Permanent Marker(Both Side) - Black (Best Quality)	Per pc		
60	CD Permanent Marker(Both Side) - Red (Best Quality)	Per pc		
61	Glass marking pen - Good Quality	Per pc		
62	Correction Pen - 7 ml	Per pc		
63	Chalk - White (Best Quality)	Per box		
64	Chalk - Colour (Best Quality)	Per box		
65	Chalk - Dust free (Best Quality)	Per box		
66	Eraser - Good Quality	Per pc		
67	Sharpener - Good Quality	Per pc		
68	A3 Carbon Paper - Good Quality	Per rim		
69	A4 Carbon Paper - Good Quality	Per rim		
70	Carbon Paper Pencil - Royal Blue	Per box		
71	Carbon Paper DFC kores	Per box		
72	Photo Paper - Glossy Inkjet Paper 180 GSM	Per rim		
73	A3 Paper - JK Easy Copier 70 GSM	Per rim		
74	A3 Paper - JK Easy Copier 100 GSM	Per rim		
75	A4 Paper - JK Easy Copier 70 GSM	Per rim		

76	A4 Paper - JK Easy Copier 100 GSM	Per rim		
77	A4 Computer paper 75 GSM - JKMAX	Per rim		
78	Legal Paper- Good Quality	Per rim		
79	White paper - F.C.paper,16cmx26cm (Dista paper)	Per rim		
80	150 GSM Rim paper white	Per rim		
81	Brown Paper - Per 100 Sheets (Good Quality)	Per rim		
82	Xerox Paper U-1 (Best Quality)	Per rim		
83	Jems Clips - Good Quality	Per box		
84	Gum (Liquid) - Good Quality	Per pc		
85	Gum Paste(700 ml)bottle - Euro	Per bottle		
86	Gum Stick - Big	Per pc		
87	Gum Stick - Small	Per pc		
88	Gum Stick - Tube	Per tube		
89	Fevi Stick - Big	Per pc		
90	Fevi Stick - Small	Per pc		
91	Sticky Note - Planfix	Per pkt		
92	Board Pin - (Red) Good Quality	Per pkt		
93	Board Pin - (Blue) Good Quality	Per pkt		
94	Board Pin - (Green) Good Quality	Per pkt		
95	Board Pin - (White) Good Quality	Per pkt		
96	Paper weight - Good Quality	Per pc		
97	Cello tape - Big (Good Quality)	Per pc		
98	Cello tape - Small (Good Quality)	Per pc		
99	Cello tape Machine -Big (Good Quality)	Per pc		
100	Cello tape Machine - Small (Good Quality)	Per pc		
101	Fevi quick - Big	Per pc		
102	Fevi quick - Small	Per pc		
103	Scale - wooden (Big)	Per pc		
104	Scale - Steel (Big)	Per pc		
105	Scale - Plastic (Big)	Per pc		
106	Scale - Plastic (Small)	Per pc		
107	Binder Clip - Big	Per pkt		
108	Binder Clip - Medium	Per pkt		
109	Binder Clip - Small	Per pkt		
110	Envelope File - Good Quality	Per pc		
111	Channel File - Good Quality	Per pc		
112	Cobra File - Good Quality	Per pc		
113	Ring File Big size - Good Quality	Per pc		
114	Ring File Small size - Good Quality	Per pc		
115	Cover file plastic coated - Best quality	Per pc		

116	Note Sheet File - Good Quality	Per pc		
117	Auto file - Good Quality	Per pc		
118	Cover File - Good Quality	Per pc		
119	Cover File 4 fold - Good Quality	Per pc		
120	File Flap - Thick paper 50 pcs (Best Quality)	Per pkt		
121	Register - Big (Good Quality)	Per pc		
122	Register - Small (Good Quality)	Per pc		
123	Binding Register(line) conquest paper No. Pc	Per pc		
124	Binding Register(White) conquest paper No. Pc	Per pc		
125	Register 12 No.	Per pc		
126	Issue Register 16 No.	Per pc		
127	Receive Register 16 No.	Per pc		
128	Bound Register (Rexin Bound) 200 Pages with Page no.- Good Quality	Per pc		
129	Bound Register (Rexin Bound) 400 Pages with Page no. - Good Quality	Per pc		
130	Bound Register (Rexin Bound) 600 Pages with Page no. - Good Quality	Per pc		
131	Bound Register (Rexin Bound) 800 Pages with Page no. - Good Quality	Per pc		
132	Staff Attendance Register - Best Quality	Per pc		
133	Note Book - White	Per pc		
134	Note Book - Ruled	Per pc		
135	Spiral Binded Notebook - Good Quality	Per pc		
136	Peon Book- Good Quality	Per pc		
137	Exercise book 6 No.	Per pc		
138	Exercise book 8 No.	Per pc		
139	Exercise book 10 No.	Per pc		
140	Exercise book 12 No.	Per pc		
141	Tissue Paper Roll - Weather tissues	Per roll		
142	Whitener - Faber Castel	Per pc		
143	Calculator- 12 Digits	Per pc		
144	Calculator - Casio	Per pc		
145	Calculator - Orpat	Per pc		
146	Pen Stand (Good Quality)	Per pc		
147	Table Mat - Good Quality	Per pc		
148	Door Mat - Good Quality	Per pc		
149	Scissors - Big	Per pc		
150	Scissors - Medium	Per pc		
151	Scissors - Small	Per pc		
152	Knife for Paper Cutting - Good Quality	Per pc		
153	Tag - Good Quality	Per pkt		
154	Fore - Good Quality	Per pc		
155	Stick Rubber Swab - Good Quality	Per pc		

156	Sponge with Case (Dawn)	Per doz		
157	Pencill battery (AA Size) - Nippo	Per pkt		
158	Pencill battery (AAA Size) - Nippo	Per pkt		
159	Mini Pencil Battery - Nippo	Per pkt		
160	GlucometerBattery (Round) - Nippo	Per pkt		
161	Torch Battery (2 Cell) 950 - Nippo	Per pkt		
162	Battery Medium 935 - Nippo	Per sqr		
163	Battery for Laryngoscope	Per pkt		
164	Battery for Digital Thermometer	Per pkt		
165	Thread Ball - Good Quality	Per pc		
166	Crochet Thread - White	Per pc		
167	Tin Cutter - Best Quality	Per pc		
168	Candle - Big size	Per pkt		
169	Candle - Small size	Per pkt		
170	Sealing wax/Gala Seal - Best Quality	Per pkt		
171	Match Box - Ship	Per box		
172	Extension Cord with Coil - Good Quality	Per pc		
173	Plus- Big Size	Per pc		
174	Plus - Medium Size	Per pc		
175	Plus - Small Size	Per pc		
176	Tester - Big Size	Per pc		
177	Tester - Small Size	Per box		
178	Clamp Board (Pitch Board)	Per pc		
179	White Board - Size 2 x 1 ft	Per pc		
180	White Board - Size 1 x 1.5 ft	Per pc		
181	Notice Board (Good Quality) - Big Size	Per pc		
182	Notice Board (Good Quality) - Medium Size	Per pc		
183	Notice Board (Good Quality) - Small Size	Per pc		
184	Black Board - Standard Size	Per pc		
185	Duster for White Board - Good Quality	Per pc		
186	Duster for Black Board - Good Quality	Per pc		
187	Pin cushion - Good Quality	Per pc		
188	Chair cushion - Good Quality	Per pc		
189	Hit Spray Black (mosquito killer)- Big Size	Per pc		
190	Hit Spray Red(cockroach killer) - Big Size	Per pc		
191	Mosquito Coil (good night)	Per pkt		
192	Muriatic Acid - 500 ml	Per bottle		
193	Napthalin ball - Best Quality	Per box		
194	Washing Powder (Surf Excel) - 1 kg	Per pkt		
195	Washing Powder (Tide) - 1 kg	Per pkt		

196	Washing Powder (Safed) - 1 kg	Per pkt		
197	Washing Powder (Power) - 1 kg	Per pkt		
198	Soda Powder - Good Quality (1 kg)	Per pkt		
199	Hand wash Lifebuoy - 500 ml	Per bottle		
200	Hand wash Dettol - 500 ml	Per bottle		
201	Handrub Avagard - 500 ml (Pink)	Per bottle		
202	Handrub Avagard - 500 ml (Blue)	Per bottle		
203	Soap - Lifebuoy	Per pc		
204	Soap - Dettol	Per pc		
205	Torch Two Cell - Jiban Sathi	Per pc		
206	Chargeable Torch 2 cell - Jiban Sathi	Per pc		
207	Torch 3 cell - Eveready	Per pc		
208	Steel Bowl with Cover - Big Size	Per pc		
209	Steel Bowl with Cover - Small Size	Per pc		
210	Plastic Bin with Cover - Big Size	Per pc		
211	Plastic Bin with Cover - Small Size	Per pc		
212	Steel Container for Cheatle Forcep - Best Quality	Per pc		
213	Laopala Bowl Set - Big Size	Per set		
214	Laopale Bowl set small	Per set		
215	Plastic Bowl - Medium Size	Per set		
216	Laopala Dish Set - Big Size	Per set		
217	Laopala Dish set -Small Size	Per set		
218	Laopala Cup Set - Big Size	Per set		
219	Laopala Cup Set - Medium Size	Per set		
220	Laopala Cup Set - Small Size	Per set		
221	Glass Set - Good Quality	Per set		
222	Table Glass (8 mm)	Per pc		
223	Tray Set - Good Quality	Per set		
224	Water Bottle Set - Good Quality	Per set		
225	Spoon Set - Steel (Best Quality)	Per set		
226	Table Tray Plastic - Best Quality	Per pc		
227	Plastic Paper Tray - Best Quality	Per pc		
228	Glass Tumbler (Hindustan)	Per doz		
229	Bowl Cover - Big Size	Per pc		
230	Bowl Cover - Small Size	Per pc		
231	Glass Cover - Good Quality	Per pc		
232	Swab with Stick - Big Size	Per pc		
233	Wall Clock - Ajanta	Per pc		
234	Plastic Mug - Best Quality	Per pc		
235	Plastic Jug 2 Liter - Best Quality	Per pc		

236	Plastic Jug 5 Liter - Best Quality	Per pc		
237	Plastic Bucket 15 ltr - Deepak	Per pc		
238	Plastic Bucket 20 ltr - Deepak			
239	Bodkin (Best Quality)	Per doz		
240	Flower Broom - Best Quality	Per pc		
241	Coconut Broom - Best Quality	Per pc		
242	Broom Stick - Best Quality	Per Kg		
243	Swinging - Best Quality	Per pc		
244	Dustbin - Big Size	Per pc		
245	Dustbin - Small Size	Per pc		
246	Foot Operative dust bin plastic - Big Size	Per pc		
247	Foot Operative dust bin plastic - Small Size	Per pc		
248	Waste Paper Bucket- Good Quality	Per pc		
249	Net Plastic Bin - Big Size	Per pair		
250	Poly. Bean Bag 24" x 36" Different colour	Per kg		
251	Magic Wave MOP Bucket - Best Quality	Per pc		
252	Plastic Belcha - Medium	Per pc		
253	Neet Plastic Bowl - Small	Per pc		
254	Shoe rack - Best Quality	Per pc		
255	Gum Boot - 6 No	Per pair		
256	Gum Boot - 7No	Per pair		
257	Gum Boot - 8 No	Per pair		
258	Blade Topaz - Best Quality	Per pc		
259	Bagha Range - Best Quality	Per pc		
260	Wiper - Big size	Per pc		
261	Cloth Duster - Best Quality	Per doz		
262	Urine Container Plastic Male & Female	Per pc		
263	Utility Gloves - (Yellow Colour)	Per pair		
264	Chair Towl - Best Quality	Per pc		
265	Chair Towel Band - Best Quality	Per pc		
266	Turkish Towel - Big Size	Per each		
267	Wooden Duster - Best Quality	Per pc		
268	Sutli (Jute) - Best Quality	Per kg		
269	Odonil	Per pc		
270	Room Freshener - Aer	Per pc		
271	Vim Liquid - Good Quality	Per bottle		
272	Pril Liquid - Good Quality	Per bottle		
273	Colin Liquid - Good Quality	Per bottle		
274	Harpic Liquid - Good Quality	Per bottle		
275	Phenyl (Cross Hygienic) - White Perfumed Disinfecting Fluid	Per bottle		

276	Bleaching Powder - 2 kg	Per kg		
277	Cleaning Bursh for Toilet - Best Quality	Per pc		
278	Key Ring - Good Quality	per pc		
279	Key Holder Leather Bag - Good Quality	Per pc		
280	Calling Bell - Good Quality	Per pc		
281	Printer Cartridge 12A	Per each pc		
282	Printer Cartridge 78A	Per each pc		
283	Printer Cartridge 88A	Per each pc		
284	Printer Cartridge Canon925	Per each pc		
285	Printer Cartridge - 32A (CA232A), Colour	Per each pc		
286	Printer Cartridge - 204A (CF511A)	Per each pc		
287	Toner - (RICOH), MP2014HS	Per each pc		
288	680 Black HP Cartridge	Per each pc		
289	DVDs/ CDs - Good Quality	Per each pc		
290	Pendrives - 4 GB	Per each pc		
291	Pendrives - 8 GB	Per each pc		
292	Pendrives - 16 GB	Per each pc		
293	Pendrives - 32 GB	Per each pc		
294	Pendrives - 64 GB	Per each pc		
295	USB Cord - Best Quality	Per each pc		
296	CDs/DVDs Bag - Best Quality	Per pc		
297	Desktop Covers - Best Quality	Per pc		
298	Printer Covers - Best Quality	Per pc		
299	Mouse Pad - Best Quality	Per pc		
300	Stamp Pad - Best Quality	Per pc		


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