



GOVERNMENT OF WEST BENGAL

OFFICE OF THE MEDICAL SUPERINTENDENT CUM VICE PRINCIPAL
DEBEN MAHATA GOVERNMENT MEDICAL COLLEGE & HOSPITAL, PURULIA
 Main Road, Purulia, PIN: 723 101, Mail ID: pgmchmsvp@gmail.com

Memo No./DMGMCH

Dated: _____

Re- Notice Inviting Tender for Hire of a Vehicle

The Medical Superintendent cum Vice Principal, Deben Mahata Government Medical College & Hospital, Purulia invites sealed tender from the bonafide car owners / contractors of the vehicle who deals in or are adopt in providing hiring service of the vehicle to any Govt. office in West Bengal under the following terms & conditions **ON MONTHLY HIRED BASIS** (monthly rate on pro-rata basis) for a period of **Six (06) MONTHS** or till government vehicle is available (whichever is earlier) from the date of signing the contract (may be extendable on satisfactory performance). **The commercial bids of the technically successful bidders will be evaluated based on the criteria of offering the lowest rate for hiring charges. The details are as below:**

Sl. No.	Specification of the Vehicles required	Category of Vehicles	Basis Rate	Quantity	Rate offered as per Notification No. 3564-WT/3M-81/98 dated 24.11.2008 of the Transport Department Govt. of West Bengal	Rate to be quoted by the tenderer	Period of Contract
(I)	(II)	(III)	(IV)	(V)	(VI)	(VII)	(VIII)
01	Purchased on or after 01.01.2015 with Diesel Engine	MAHINDRA BOLERO XL with Carrier Or Tata Winger (15 seats Capacity) purchased on or after 01.01.2015 with Diesel Engine. With Air-Condition Facility.	Monthly Hiring	01	Ceiling rate per day 590/- (Five Hundred Ninety only). Monthly rate is for 10 hours a day and additional charge @ Rs/- 20.00 per hour beyond 10 hours. Fuel is allowed 1 liter for 10 km. Mobil oil @ 1 liters per 500 km run.	Rate to be quoted in the form of "above/at par/less of the rate offered in column no. VI of this table. No prayer for revision in respect of consumption of fuel shall be entertained.	06 (Six) Months, Will be extended further on the basis of overall service performance with the same terms & conditions.

Terms & Conditions:

1. **Earnest Money amounting Rs.5,000.00(Five Thousand Only)** payable to The MSVP, Deben Mahata Government Medical College & Hospital, Purulia, in the form of **Bank draft in favor of : "PURULIA GOVERNMENT MEDICAL COLLEGE & HOSPITAL PURULIA ROGI KALYAN SAMITI" (A/C. NO: 0198012640653)** is to be submitted along with other documents as stated below.
2. Security money **amounting Rs. 10,000 (Rupees Ten Thousand only)** has to be paid by the **successful bidder only.**
3. **Rate shall be inclusive of all** i.e. insurance claim, tax levied on the vehicle, charges for pollution certificate, charges for rendering certificate of fitness, Driver etc. The owner must pay all requisite taxes, charges etc. within scheduled time.
4. The vehicle should be **commercially licensed.**
5. **Last date of submission of tender in the proforma as annexed with this notice with all other self-attested documents within 02:00 P.M. on 18.10.2022 in the office of the MSVP — Deben Mahata Government Medical College & Hospital, Purulia and the same shall be opened and finalized on 18.10.2022 at 04:00 PM at office chamber of the undersigned.**
6. **The photocopy of the valid (i) Certificate of Registration of the vehicle, (ii) Certificate of fitness, (iii) Pollution Certificate, (iv) Tax token, (v) Insurance Certificate shall be required to be submitted along with the tender paper.**
7. The offer in respect of the vehicle registered outside this State will summarily be rejected.
8. **Income Tax and other incidental charges shall be levied from the bill as per I.T. Act 1961 and relevant Acts & Rules. The rates and procedures shall be revised as the parent Acts, Rules, Orders as revised time to time.**
9. In case of lessee of a vehicle, the photocopy of valid proper deed with the owner of the vehicle shall be required to be submitted along with the tender paper.
10. No repair charge either in petty or heavy nature, no charges due to the breakage of vehicle during (i) accident, (ii) normal circumstances and (iii) ' Bandh 'or' Hartal ' shall be given.
11. No demurrage charges / repair charge shall be given to the contractor due to the damage inflicted to the vehicle due to explosion/fire/natural calamities or any other calamity.
12. No washing charge of vehicle, no charge for removal of dent shall be paid to the contractor.
13. **The duty hours will be generally for 10 (Ten) hours and reporting time is 9.00 AM normally. The reporting time for each day duty will be intimated at the time of release of car on previous day. Actual reporting time to releasing time will be counted as duty period. That is the bill will start from the reporting time not garage out nor garage in time.**
14. **Under unavoidable circumstances if required the duty period exceed 10 (Ten) hours an overtime allowance of Rs. 20.00(Rupees Twenty) only per hour or part thereof will be paid duly authenticated by concerned officer.**
15. **The agreement is terminable from both sides giving clear one month notice.**
16. Normally the Vehicle may not be required on Sundays and other Holidays but under exceptional circumstances it required payment will be made at daily accepted rate of hire charges.
17. The Kilometer of the Vehicle must always be in proper running condition and shall indicate the distance correctly.
18. **Diesel is to be provided by the owner at the rate of 10 Kilometer per litre. The cost of diesel will be reimbursed.**
19. **For every 500 Kilometer actual travel on duty, the cost of 1 (one) litre Mobil Oil will be reimbursed.**
20. The actual distance subject to a maximum of 5 KM each way (i.e. 10 KM Up and Down) from the reporting/ releasing places to garage will be allowed and the Department will bear the consumption of Diesel for this journey. The garage should preferably be near the place of start of the journey. No extra charges will be paid by the Department for hiring the garage. Preference will be given for minimum garage distance.
21. **Log book will be maintained by this office to record the movement of the Vehicle & will be binding for calculating the hire charges, fuel consumption and duty period.**

22. The selected vendor shall have a valid mobile number so that he may be contacted for placement of vehicle under emergency circumstances. Normally all information will be communicated to the selected vendor of the vehicle through the Driver, generally which will be final.
23. The payment will be made on production of Bill by the selected vendor.
24. The selected vendor will have to carry out the maintenance including repair of the Vehicle at his own cost and to maintain Vehicle in "Tip Top" and firm condition. Everyday cleaning of the vehicle both inside and outside is compulsory. Urgently essential repair of brake, horn, dynamo, head light etc. must have to attended within twelve hours otherwise necessary repair will be taken at this office as per requirement pointed out by the Driver of the vehicle through him and necessary cost will be realized from the monthly hire charge of the bill by the selected vendor.
25. The appointment of an experienced Driver is to be done solely by the selected vendor, who shall have valid driving license & well versed with present driving norms & traffic rules. The Driver of the vehicle shall always maintain normal decency and decorum of the office and any indecent activity of misbehavior on the part of the driver may lead to cancellation of the contract at the option of the authority. All expenditure regarding pay, Tiffin allowance, over time etc. relating to driver will have to be borne by selected vendor of the vehicle.
26. In case of any break down of the Vehicle or if the vehicle is unable to ply for any other unavoidable reasons, the selected vendor will have to provide a replacement vehicle immediately failing which considering urgency of the situation, the department may hire a vehicle on temporary basis and the cost involved therein will be realized from the selected vendor's monthly bill.
27. The authority will not have any liability arising out of any accident involving the car whether or not in the same was caused due to fault/negligence of the driver. The authority will not be liable to pay for any damage whatsoever to him/ their driver or any third party arising out of the use of the car. The selected vendor will be responsible if there is damage to life, property or materials due to any accident involving use of the car and the authority will be liable to ask the selected vendor to make good such loss as per prevailing law of the country.
28. Any taxes or surcharge that may be levied by the State or Central Government including road taxes except the toll charges and parking charges will be paid by the selected vendor and the authority will not in any way be responsible for this.
29. **The tender offers containing duly filled in Annexures (separately) and all relevant documents are to be sent in a sealed cover or submitted in the drop box kept at the Office of the MSVP, Deben Mahata Government Medical College & Hospital, Main Road, Purulia with superscription "Tender for Hire of a Vehicle" Vide Memo No. _____ DATED**

The tender committee reserves all rights to accept or reject any bid in part or whole without assigning any reason whatsoever.

Sd/—

**Medical Superintendent cum Vice- Principal
Deben Mahata Government Medical College & Hospital
Purulia**

Memo No: 2163/1(17)

Dated: 11.10.2022

Copy forwarded for information & necessary action to:

1. Shri Shantiram Mahato, Eminent Person cum Chairperson, RKS, DMGMCH, Purulia
2. The Sabhadhipati, Purulia Zilla Parishad, Purulia.
3. The Director of Medical Education, Department of Health & Family Welfare, Government of West Bengal, Swasthya Bhawan, Salt Lake City, Kolkata – 91
4. The Principal, DMGMCH, Purulia
5. The District Magistrate, Purulia
6. The Nodal Officer H&FW Dept. & Deputy Secretary, Dept. of H&FW, Government of West Bengal, Swasthya Bhawan, Salt Lake City, Kolkata – 91 with request to communicate to I&CA Dept. for publication in three (03) daily newspapers.
7. The Chief Medical Officer of Health, Purulia
8. The Additional Medical Superintendent, DMGMCH, Purulia.
9. The DICO, Purulia with a request to publish the abridge Tender Notice in one each (two languages) daily newspapers.
10. The Officer in Charge – NIC, Purulia with request to upload in NIC web portal.
11. The Accounts Officer, O/o the MSVP, DMGMCH
12. The all concerned members of the Purchase & Tender Committee, DMGMCH, Purulia
13. The IT Cell, Swasthya Bhawan, Kol-91 with request to upload in the official website of the Department (www.wbhealth.gov.in).
14. The DSM & IT Manager, O/o the CMOH, Purulia for uploading in District Health website.
15. DMGMCH Website
16. Notice Board of DMGMCH & DMSH
17. Office copy

Medical Superintendent cum Vice- Principal
Deben Mahata Government Medical College & Hospital
Purulia

M.S.V.P.
Deben Mahata Government
Medical College & Hospital
PURULIA

ANNEXURE: I
TECHNICAL BID

NAME OF WORK	
TENDER NOTICE NO.	
DUE DATE OF SUBMISSION OF TENDER	
NAME OF THE BIDDER WITH FULL ADDRESS, EMAIL ID, MOBILE NO.	
LOCAL ADDRESS IF ANY	
REGISTRATION NO.	
PAN NO.	
GST NO.	
WORKING EXPERIENCE IF ANY	
DETAILS OF VEHICLE PROPOSED FOR HIRING I) TYPE OF VEHICLE J) MAKE & YEAR K) PROOF OF OWNERSHIP L) TAX CLEARANCE M) POLLUTION CERTIFICATE N) COMMERCIAL LICENCE NO. O) CERTIFICATE OF FITNESS P) INSURANCE CERTIFICATE I) CERTIFICATE OF REGISTRATION	

ATTACH PROOF FOR ALL DECLARATION

This is certified that the above information are correct and true to the best of my knowledge and belief. In case of any information found incorrect later on, I will be responsible and liable for rejection of the bid forthwith.

Full signature of bidder with stamp

Dated:

Owner of Vehicle No.:

ANNEXURE -II

FINANCIAL / PRICE BID

NAME ADDRESS & CONTACT NO. OF BIDDER:

TYPE OF VEHICLE:

REGISTRATION NO. OF VEHICLE:

RATE QUOTE:

SL. NO.	DESCRIPTION	RATE (S) PER DAY	REMARKS
	RATE OF HIRING OF VEHICLE ON MONTHLY BASIS		

DECLARATION:

NO ADDITIONAL CHARGES EXCLUDING POL CONSUMED WILL BE REIMBURSED IN ANY FORM.

I/ WE _____ AGREE WITH ALL TERMS AND
CONDITIONS AS LAID BY **THE MSVP, DEBEN MAHATA GOVERNMENT MEDICAL COLLEGE & HOSPITAL,**
MAIN ROAD, PURULIA, PIN: 723101, IN THEIR TENDER NOTICE FOR HIRING OF VEHICLE VIDE MEMO NO. _____
DATED: _____.

FULL SIGNATURE OF BIDDER WITH STAMP

DATED:

OWNER OF VEHICLE No: